

***European Academy of Paediatrics
European Board of Paediatrics
UNION OF EUROPEAN MEDICAL SPECIALISTS
UEMS Section of Pediatrics
EAP Nr. 0412.564.952
Modification of Articles of Association***

Constitution

EUROPEAN ACADEMY OF PAEDIATRICS / UNION OF EUROPEAN MEDICAL SPECIALISTS - - SECTION OF PAEDIATRICS (UEMS-SP)

Article 1: Name

The European Academy of Paediatrics (EAP)/Union of European Medical Societies-Section of Paediatrics (UEMS-SP) is a unified society incorporating two distinct groups, the European Academy of Paediatrics and the Section of Paediatrics of the Union of European Medical Specialists (UEMS - SP).

EAP is a pan-European society that represents children, young adults, paediatricians and health care professionals. Its mission is to promote the health of infants, children and young adults, and to maintain a healthy and well-educated workforce to support their care throughout their growth to adulthood, both within and outside the confines of Europe.

UEMS-SP represents the interests of paediatrics within the UEMS. The European Board of Paediatrics (EBP) acts as the Executive of the Paediatric Section. It serves the educational interests and needs of EU/EEA paediatricians and concerns itself especially with their training, assessment, continued medical education and professional development. As part of the UEMS it follows the statutes and practices of the UEMS, including issues of constitution, membership and voting.

The meetings of EAP and UEMS-SP are held jointly. A major portion (but not all) of the delegates at those meetings are involved with matters pertaining to both entities. Thus, the arrangement of these meetings, and the structure of the Executive Committees of each organisation are set out below.

Article 2: Objectives

The EAP aims to stimulate and synchronise the activities of European paediatricians by:

- advocating for children, their families and their doctors with governments, and other political and grant giving bodies, and the public
- representing the professional interests of *primary, secondary and tertiary care* paediatricians in Europe,
- coordinating with national societies, *professional organisations* and European paediatric speciality societies in the fields of patient care, public health, education and research.

Commentato [SdT1]: Proposed by the EC

Commentato [SdT2]: Proposed by the EC

UEMS-SP has a responsibility to harmonise, coordinate and monitor standards of training for clinical paediatrics and paediatric research throughout Europe

In the context of these statutes, "paediatrics" encompasses all aspects of clinical paediatrics and paediatric research, including clinical and professional standards, teaching and training, quality assurance, health education, allied health care, nursing and rehabilitation.

Article 3: Powers and means of action

In order to attain its objectives, the EAP aims to:

- Serve as a reference authority for paediatrics and paediatricians in Europe.
- Promote and support translational, basic, epidemiological and clinical research within all aspects of paediatrics (primary, secondary and tertiary care paediatrics) including practice-based research in the community, to improve the health of children.
- Collect, assess and disseminate evidence-based and up-to-date information on all aspects of paediatrics.
- Organise congresses, conferences, symposia, seminars, exhibitions, scientific meetings, workshops and other appropriate educational and scientific events.
- Produce evidence-based and up-to-date publications in the form of reviews, articles, statements and any other written, visual or audio-visual material.
- Collaborate with other international or national organisations that have similar objectives on a worldwide scale.
- Advocate for improved health and well-being of children and adolescents in Europe.
- Engage in appropriate actions to defend the professional status and the moral and material interests of paediatricians in Europe.
- Develop any activity including property transactions directly or indirectly linked to the realisation of these objectives.

In order to attain its objectives, the UEMS/SP will:

- Coordinate and standardise training and assessment in medical paediatrics and related specialties throughout Europe.
- Approve and develop standards for continuous medical education and professional development of European paediatricians, and support continuous medical education for paediatric nurses and allied health care professionals.
- Define standards for the quality of clinical care in paediatrics.
- Aim at safeguarding the title “paediatrician” at an international level and at supporting the free professional movement of paediatricians through Europe.

Article 4: Status and membership

4.1 Status

The EAP and the UEMS-SP jointly provide a forum for the discussion of political, professional, structural, legal, educational and scientific issues in the field of European paediatrics.

4.2 Membership

The EAP is an international, non-profit organisation, constituted in accordance with Belgian law.

The national members of EAP are one national paediatric organization, or the two most representative national paediatric scientific and/or professional organizations, as determined by the EAP EC considering the number of members and the representation of the diversity of paediatric care.

Commentato [SdT3]: Proposed by the EC

4.2.1 Membership for paediatric societies

Full membership of the EAP is open to any paediatric association that represents European countries that are part of geographic Europe *or Israel as defined by WHO - World Health Organization* <http://www.euro.who.int/en/countries>

Commentato [SdT4]: Proposed by the EC

4.2.2 Individual members

The individual members of a national paediatric professional or scientific organization which is a full member of EAP are by default, without any subscription fee, non-voting individual members of EAP and they can participate in the activities of the Permanent councils and strategic advisory groups.

Active members must assign themselves to one of the Permanent Councils and have voting rights in their council according to the Council by-laws. The Permanent Councils which are prescribed in article 7. *Active individual members can also participate in the strategic advisory groups of EAP.*

Commentato [SdT5]: Proposed by the EC

Eliminato: Individual Membership shall be open to citizens of all European countries. [¶] These members shall have a university degree; they may be board-certified paediatricians (or equivalent) or any other physician or scientist with a special interest in paediatrics.

4.2.2.1 Affiliated individual members

Affiliated Individual Membership shall be open to citizens of all countries. These members shall have a university degree; they may be board-certified paediatricians/*specialists in paediatrics* (or equivalent) or any other physician or scientist with a special interest in paediatrics. Active affiliated individual members may assign themselves to one of the Permanent Councils but they do have any voting rights. *They can also participate in the strategic advisory groups of EAP.*

4.2.3 Honorary individual members:

These are individuals who have served the EAP and UEMS-SP well or individuals with an outstanding personal record of clinical or academic achievement in the field of paediatrics. They may be appointed honorary members by the General Assembly upon proposal by the EC. Honorary members must assign themselves to one of the Permanent Councils and have voting rights in their Council according to the Council by-laws.

4.2.4 Individual membership fees:

The individual members of a national paediatric society which is a full member of EAP are by default non-voting individual members of EAP, without any subscription fee.

Commentato [SdT6]: Proposed by the EC

The EC shall determine the annual *affiliated individual* membership fees. These shall cover membership in one of the councils and subscription to publications of the UEMS-SP and to the journal of EAP if in existence. Membership ceases upon failure to pay the annual fee.

Honorary individual members do not pay individual membership fees.

4.2.5. Additional forms of membership: The EC may define additional categories of membership.

Article 5: The General Assembly (GA)

5.1. Status:

The EAP General Assembly (GA) is the body responsible for all major and long-term decisions of the EAP. Its constituent parts are the national delegates of full member countries, members of the Permanent Councils and the Executive Committee (EC)

The UEMS-SP General Assembly (GA) is the body responsible for all decisions relating to activity of the UEMS-SP. Its voting members are the UEMS-SP national delegates only, as laid out in UEMS statutes

5.2. Meetings:

The EAP General Assembly shall meet at least once per year at a time and place determined by the EC and upon written invitation (including agenda) which must be made available to the delegates at least four weeks before the meeting. These meetings are chaired by the president of the EAP. In exceptional cases, the president may delegate this chair to another member of the EC. Furthermore, additional meetings of the General Assembly are held if so decided by the EC, or upon the request of at least 20 percent of the Full delegates (art. 7.1).

The UEMS-SP General Assembly shall meet once per year as determined by the EBP EC, and should coincide with the same date as the EAP winter or spring meeting or any other date as determined by the EBP EC following consultation with the EAP EC. These meetings are chaired by the chair of the EBP.

Commentato [SdT7]: Proposed by the EC

Eliminato: The UEMS-SP General Assembly shall also meet at least once per year at a time and place determined by the EC and upon written invitation (including agenda and papers) which must be made available to the delegates at least four weeks before the meeting.

The General Assemblies will usually be held consecutively but with clear demarcation between separate agenda.

5.3. Decisions:

EAP General Assembly. The decisions of the General Assembly require the approval of a simple majority of those delegates present with voting rights. The two nationally

appointed full delegates of each full member country have together one vote. In case of an equality of votes, the president has one additional casting vote.

Changes of and amendments to the EAP statutes need a quorum of two thirds of all possible voters and a majority of two thirds of the votes cast. Any change of statutes that will result in a change of the objectives of the EAP requires a majority of four fifths of the votes. If a quorum is not obtained, a second General Assembly can be convoked which then can decide on the basis of all the votes from the delegates present. This second General Assembly may not meet within the 15 days following the first assembly.

5.4. Powers of the EAP General Assembly:

The powers of the General Assembly are:

- Approval of Annual Report of the President given on behalf of the EC
- Changes of and amendments to the statutes
- Approval of membership fees
- Election of the members of the EC
- Appointment of honorary group members
- Approval of budget and accounts
- Exoneration of the EC
- Revocation of a delegate member to the General Assembly
- Dissolution of the EAP
- Any other matter submitted by the EC

5.5 The UEMS-SP General Assembly

The roles and powers of the UEMS-SP are determined by UEMS statutes and rules of procedure (Appendix 2). The national delegates to the UEMS-SP are responsible for reviewing and voting on issues relating to UEMS activity including the development of training requirements, and related issues such as examinations, training centre accreditation and other assessments.

Article 6: Delegates

6.1.1 Full Member Delegates of EAP

Each European country, as previously defined (art. 4), has two nationally appointed delegates in the EAP General Assembly.

These delegates are nominated by their respective most representative national professional and/or scientific organisations that are members of EAP, as determined by the EC, for a period of four years and approved by the EC as national delegates. Any national delegate to the General Assembly can resign from her/his position with a written notification to the EC. The national societies are encouraged to appoint their delegates for a minimum of four (4) years and a maximum of twelve (12) years but this decision will be left to the judgement of each national society.

6.1.2 Full Member Delegates of UEMS-SP

Delegates to UEMS-SP will follow the rules of procedure as set out by UEMS. Each European Union and European Economic Area (EEA) Member Country has, in the UEMS-SP General Assembly, two nationally appointed delegates. The two delegates from each country are nominated by the national Association member of the UEMS. The Secretary General of UEMS must be informed of these appointments annually and informs the Executive and the Council as well as other members of the Section.

These delegates are members of UEMS-SP for a period of four years and approved by the EC as national delegates. Any national delegate to the General Assembly can resign from her/his position with a written notification to the EC. Their individual mandate may be renewed twice.

6.1.3 Associate Member Delegates of EAP

National organisations representing specialist doctors in paediatrics outside Europe can become associate delegates to the EAP. Each Associate Member Country has one or two nationally appointed delegates in the EAP and the UEMS-SP General Assembly. Associate delegates sit in the GA in an advisory capacity without voting rights. Their individual mandate may be renewed twice.

6.1.4 Paediatric Subspecialty Delegates of EAP

Each European Society representing a paediatric subspecialty recognized by UEMS may become a member of the EAP and nominate one delegate from a European country as previously defined (art. 5). These delegates are nominated by their scientific organisations for a period of four years and approved by the EC. Their individual mandate may be renewed twice.

Paediatric Subspecialty Delegates sit in the EAP and UEMS-SP GA in an advisory capacity without voting rights and do not pay annual compulsory fees.

6.1.5 Affiliated and Related Societies Delegates of EAP

European paediatric societies not recognized by UEMS as Subspecialty or European International Paediatric Scientific Societies, European Professional Organizations or International Pediatric Societies may nominate one Delegate from a European country as previously defined (art. 5), which needs to be approved by the EAP GA (see below). Affiliated and Related Societies Delegates sit in the GA in an advisory capacity without voting rights and do not pay annual fees.

The admission is made under the following conditions:

- The organisation wishing to join EAP must submit its application to the EAP Secretary General who will transmit it to the EC.
- The EC decides if the Organization fulfils the criteria as European International Paediatric Society or European Professional Organization and submits the proposal to the EAP GA to vote on the admission.
- The EAP GA decides on acceptance of the EC proposal by a vote of a majority of two thirds.

6.2 All delegates shall take an active role in the work of the assemblies, councils, task forces or strategic advisory groups. Each full, associate, observer, affiliated and related Societies Delegate shall assign her/himself to one of the two permanent councils described in Article 7.

The subspecialty delegates will be members of the Secondary- Tertiary care/hospital based council.

6.3 The delegates have the right to ask for the floor to address the assembly.

6.4 Any full or associate Country is free to resign at any time from the association, by a request to the EC in writing. The resignation shall come into force after a period of one year.

6.5 Any Member having yet to pay its contribution six months after being given formal notice to pay can be suspended or excluded by the EC and does not have voting rights.

Article 7: The EAP Permanent Councils

7.1. Primary Care and Secondary/Tertiary Care Councils

EAP maintains two Permanent Councils, the Primary Care Council (including all community based paediatrics) and the Secondary/Tertiary Care Council (including all hospital based paediatrics). These sections of the EAP are composed of national delegates and of individual active, affiliated and honorary members with a similar interest in specific areas within the broad field of paediatrics.

The EC shall review their activity at regular intervals.

Each individual group member is entitled to participate in any programme or activity of the entire EAP.

Voting rights *are* in the Permanent Council where she/he registers at the time of initial membership or renewal of membership. The same *holds* for the National Delegates unless *they* change the Society/Organization she/he represents or *she/he* changes his/*her* work status (from community to hospital and vice versa).

The members of each group elect a chair that sits on the EC of EAP and Council delegates are bound by relevant by-laws.

The Primary Care Council serves the scientific, educational, professional and practice-based interests of primary care paediatrics and other paediatricians working predominately in the community by providing representation of primary care to the EAP and UEMS-SP and the relevant task forces strategic advisory groups. The chairperson of this Council is a member of the EC.

The Secondary/Tertiary Care Council serves the scientific, educational, professional and practice-based interests of secondary/tertiary care (hospital based) paediatrics by providing representation of secondary/tertiary care to the European Board of Paediatrics and relevant task forces, strategic advisory groups. The chairperson of this Council is a member of the EC. Affiliated and Related Societies delegates sit in the Tertiary Care Council in an advisory capacity.

7.2. Chair of Permanent Council

Each Permanent Council is led by a chairperson. This chair must be a registered member of this specific Council and be elected by the members of this Council and approved by the EAP GA. The term of office is two years, renewable once. This chair represents the Council in the EAP General Assembly. The EAP General Assembly must approve the chairperson, who will then become a member of the EC.

Candidates for the position must notify their intent to the EC with a written request, personal statement, and current CV, at least two months prior to the election.

7.3 Additional Strategic Advisory Groups

The EAP may set up additional Strategic Advisory Groups (Task Forces or Networks), which need to be approved by the GA. These are composed of individual members with a common interest working within a Permanent Council.

They should regularly produce evidence-based and up-to-date publications in form of reviews, articles, statements and any other written, visual or audio-visual material

and collect, assess and disseminate evidence-based and up-to-date information on all aspects of paediatrics. The Strategic Advisory Groups are set up to carry out specific tasks as required within a period of time agreed. They are set up and dissolved by EC and/or General Assembly which shall review their activity at regular basis. *The Chair of the Strategic Advisory Group can be a National Delegate or an Individual Member, is elected by the members of the Strategic Advisory Group/TaskForce/Network with approval by the EAP EC and GA.* EAPRASnet is a Network of National Coordinators who are members of a Permanent Council.

7.4 Young EAP (*yEAP*) is a Network with its own Terms of Reference linked to the EAP Constitution and *Young* EAP members are registered in a Permanent Council. The chair of the *Young* EAP has a seat on the EAP EC.

Article 8: The Executive Committee (EC)

8.1. Status:

The EAP **EC** (hereafter EC) shall conduct and direct the general activities of the combined society. The EC reports annually to the GA . In addition, it reports to and coordinates with the UEMS.

8.2. Powers:

The EC has the responsibility to administer the EAP and UEMS-SP. In order to fulfill this purpose, it holds all the powers which are not reserved for the General Assembly.

8.3. Members:

The EC consists of:

- President of the EAP.
- Vice President of the EAP (ex officio - WITHOUT ELECTION) is the president of EBP.
- Secretary General of the EAP.
- Treasurer of the EAP.
- Treasurer of the EBP (ex officio, WITHOUT ELECTION).
- Chair of the Primary Care Council
- Chair of the Secondary/Tertiary Care Council
- Chair of the yEAP.

8.4. Conditions and terms of office:

8.4.1. General conditions.

The EAP President, Secretary General, and Treasurer should be elected from the EAP Full Delegates.

The Vice President and EBP Treasurer *are on the EC 'ex officio'.*

No member of the EC shall be allowed to hold more than one office in the EC at the same time.

No two EC members should come from the same country during the same time of holding an EC office unless the GA considers this desirable due to exceptional circumstances. Diversity of gender and geographical representation in the EC should be sought.

All EC members must be Specialists in Pediatrics as recognized by their own country

Commentato [SdT8]: Proposed by the EC

Eliminato: The Chair is elected by the members of the Strategic Advisory Group /Task Force/Network with approval by the EC and GA.¶

Commentato [SdT9]: EAP EC includes EBP EC members see also art 9

Commentato [SdT10]: See 8.3

8.4.2. EAP President: She/he is elected by the **EAP** General Assembly for a term of two years renewable once. Candidates for the position must notify their intent to the EC with a written request, personal statement, and current CV, at least two months prior to the election. Any candidature for presidency of the EAP must be endorsed by the relevant national paediatric society of the candidate.

8.4.3. *The EAP Vice President (Chair of the EBP) and the Treasurer of the EBP are elected according to UEMS statutes, by the UEMS-SP General Assembly (Art 9.3).*

Commentato [SdT11]: Proposed by EC

8.4.4. The EAP Secretary General: She/he is elected by the EAP General Assembly and holds office for four years, renewable once. Candidates for the position must notify their intent to the EC with a written request, personal statement, and current CV, at least two months prior to the election. Any candidature for Secretary General of the EAP must be endorsed by the relevant national paediatric society of the candidate

8.4.5. The EAP Treasurer is elected by the EAP General Assembly and holds office for four years, renewable once. Candidates for the position must notify their intent to the EC with a written request, personal statement, and current CV, at least two months prior to the election. Any candidature for Treasurer of the EAP must be endorsed by the relevant national paediatric society of the candidate.

8.4.6. Decisions: The quorum of the EC is the president plus at least two other EC members, or at least five (5) EC members in the event that the president is unable to execute their duties. The EC shall make decisions by simple majority; over fifty percent of the votes shall constitute a majority. If the EC has an even number of members the President has both a deliberative and a casting vote; each other member of the EC has one vote.

8.4.7. Meetings: The EC shall meet at regular intervals, at least twice a year. The Past President attends these meetings as a non-voting advisor for one year.

Article 9: The European Board of Paediatrics (EBP)

9.1. Status:

The European Board of Paediatrics is the Executive of UEMS-SP. It serves the educational interests and needs of European paediatricians and concerns itself especially with training, assessment, continued medical education and professional development.

9.2. Officers

Each Section elects its own Bureau from amongst its number, which is made up of a President (or Chair), a Secretary and a Treasurer.

9.3. President/Chair of the European Board of Paediatrics

He/she must be a Full Delegate of an EU member state or a signatory country of the European Economic Area, member of one of the Permanent Councils and is elected by the UEMS-SP General Assembly for a term of two years renewable once. She/he has ex officio a seat in the EC as Vice President. Candidates for the position must

notify their intent to the EC with a written request, personal statement, and current CV, at least two months prior to the election. Any candidature for chair of the Board of Pediatrics of the UEMS-SP must be endorsed by the relevant national paediatric society of the candidate.

9.3.1 Secretary UEMS-SP - EBP

He/she must be a Full Delegate of an EU member state or a signatory country of the European Economic Area, member of one of the Permanent Councils and is elected by the UEMS-SP General Assembly for a term of two years renewable once.

Candidates for the position must notify their intent to the EC with a written request, personal statement, and current CV, at least two months prior to the election. Any candidature for chair of the Board of Pediatrics of the UEMS-SP must be endorsed by the relevant national paediatric society of the candidate.

9.3.2 Treasurer UEMS-SP – EBP

He/she must be a Full Delegate of an EU member state or a signatory country of the European Economic Area, member of one of the Permanent Councils and is elected by the UEMS-SP General Assembly for a term of two years renewable once. She/he has ex officio a seat in the EC as Deputy Treasurer. Candidates for the position must notify their intent to the EC with a written request, personal statement, and current CV, at least two months prior to the election. Any candidature for treasurer of the Board of Pediatrics of the UEMS-SP must be endorsed by the relevant national paediatric society of the candidate. *The post of Treasurer and that of Secretary may be shared by the same person.*

Commentato [SdT12]: Proposed by the EC

9.3.3 The EBP officers will work closely with the EC of the EAP in all matters.

9.4. The EBP /UEMS Section of Paediatrics follows the rules of procedures of UEMS at all times.

9.5. The UEMS-SP forms and is recognised as an integral part of the EAP. Under no circumstances may EAP terminate this arrangement, unless there is a majority of four fifths of the votes of the GA of EAP.

Declaration of interests

Each member of the EC, Chairs of any strategic advisory groups, the Executive director and those who organise events and activities on behalf of EAP must submit an annual Declaration of Interests in a format determined by the EC and submit it to the President of EAP. Candidates for each of these positions must also submit a Declaration of Interests to the President of EAP prior to being allowed to stand as a candidate.

The president will determine whether an actual or perceived potential conflict of interest, and whether additional information is needed, including a discussion with the interested person. In the case of the Declaration of Interests of the President of EAP, the evaluation will be performed by the Chair of the EBP.

If a relevant conflict of interest is determined, it will be presented to the Executive Committee for discussion. The remaining board or committee members shall decide if a conflict of interest exists. In most circumstances, the disclosure of financial,

affiliated or other interests or relationships that pose a potential conflict of interest will likely be sufficient in addressing the potential conflict. If, however, in the view of the EC, disclosure of such interests or relationships alone is not adequate to ensure the integrity and credibility of EAP, the affected individual may be asked to resolve the conflict by either withdrawing from the outside conflicting interest or relationship or withdrawing from participation in some or all EAP activities. Alternatively, the EC may provide for other means to resolve the conflict.

Article 10. European School of Paediatrics:

The UEMS-SP together with the EAP Permanent Councils and strategic advisory groups/Task Forces/Networks may set up a European school in order to serve the educational needs and research interests of European paediatricians. This must be approved by the EAP and UEMS-SP GA. The activities should be evaluated yearly by the EC.

Article 11: Publications

11.1. Journal

The EAP may establish its own journal or may institute a permanent partnership with an established European paediatric journal. Such a partnership should be subject to a written agreement between the EAP and the journal representatives. Details of such a partnership should be dealt with by a designated editorial officer who will report on activities and problems to the EC on a regular basis.

11.2. Other Publications:

The EC may appoint other officers to deal specifically with other editorial aspects of publications such as the production and dissemination of information or teaching material and the representation of the EAP and UEMS-SP on the web.

Article 12: Meetings and Congresses

The EAP and UEMS-SP will hold meetings or congresses in collaboration with other European paediatric societies.

Article 13: The Secretariat

13.1. Office

The EAP and EBP/UEMS-SP may decide to set up an office and employ staff to administer the affairs of the society. This administrative secretariat shall preferably be located in Brussels, but may be moved elsewhere in Europe if deemed necessary.

13.2. Executive Director

The EC may appoint a voluntary, nonpaid Executive Director who, together with the EC, is responsible for the organisation and activities of the EAP. As a guarantor for the continuity of projects and activities, she/he shall be responsible for the governance of the organisation ensuring that business meetings are conducted efficiently and in accordance with the statutes. Subject to the authority of the President, Secretary General and EC members, the Executive Director shall attend all EC and business meetings of the EAP as an observer.

The Executive Director is appointed by the EAP upon recommendation of the majority of the EAP EC members. Her/his activities have to be evaluated by the EC every third year and; based on this evaluation and relevant decisions of the EC, her/his appointment is extended or terminated. The Executive Director can be dismissed by the EC, at any time after the first year.

13.3. Staff

Depending on size and volume of activities, the EAP may employ staff, who will work under the authority of the Executive Director. Appointment of such staff will be in accordance with staff regulations established by the EC and in conformity with the legislation of Belgium or any other country where the office of the EAP may be situated.

13.4. Duties of the secretariat

- Membership management
- Assisting the Treasurer in collection of membership fees
- Producing, circulating and filing the minutes of various meetings
- Assisting the EC in administrative issues
- Circulating information between EC, delegate and group members
- Any other administrative tasks arising

Article 14: Resources

14.1. Resources

The resources of the EAP and UEMS-SP include:

- Annual fees paid by countries which are represented in the GA by national delegates. The amount of these fees is calculated on the basis of relevant UEMS regulations, is determined by the EC and approved by the General Assembly.
- Membership fees paid by the individual members of the groups. The amount of fees is determined by EC and approved by the GA.
- Proceeds from meetings and congresses.
- Public or private grants, subsidies and endowments.
- Interest and revenue from goods and assets belonging to the UEMS-SP.
- Payment for services rendered.
- Authorised donations and bequests.
- Any other income from UEMS-SP activities by members / delegates

14.2. Procedures

All monetary contributions received for the work of any component part of the UEMS-SP must be channelled through the UEMS-SP Treasurer. *Income related to EAP activity will be managed separately, in a different account. In some areas (such as income related to the paediatric examination) costs and income will be shared between the two entities. Details of the arrangements for such issues are addressed in a Memorandum of Understanding between the EAP and the UEMS.*

Commentato [SdT13]: Proposed by the EC

14.3. Reserve fund

Both the EAP and UEMS-SP will establish a reserve fund in order to cover the commitments that it has contracted for the running of its operations and to ensure

continuation of function. The operation and supply of this fund shall be determined by the Treasurers with information of and in collaboration with the EC.

14.4. Fiscal year

The fiscal year starts with January 1st and ends with December 31st. At the end of the fiscal year the accounts are closed and the budget of the next fiscal year is drafted. The closed accounts of a fiscal year are presented to the General Assembly for approval no later than 6 months after the closing of this fiscal year.

14.5 External financial review

An external financial audit can be initiated by the EC or the GA at any time.

Commentato [SdT14]: Proposed by the EC

Eliminato: An external financial audit should be performed every five years. Additional unplanned financial audits can be initiated by the EC or the GA at any time.

Article 15: Authorised actions

In legal actions and in all other actions and matters, the EAP and EBP/UEMS-SP shall be represented by the President, Vice-President and the Secretary General. In those legal actions involving sums of money not exceeding an amount to be fixed by the EC, the Treasurer alone is authorised to represent the EAP. The President and the Secretary General may delegate their authority for specific purposes. Individual group members of the EAP and EBP/UEMS-SP and officers active in its substructures, including the EC, the Executive Director and the secretariat, shall incur no personal liability with respect of the commitments of the society.

Article 16: By-laws

If deemed necessary, the EC may facilitate the running of the EAP and EBP/UEMS-SP by issuing by-laws. These by-laws amend but may not change or modify the statutes; they have to be made available in a way that they are accessible to all members of the EAP and EBP/UEMS-SP at any time, and the publication of any by-law must indicate the date when it has been issued by the EAP and EBP/UEMS-SP EC.

Article 17: Language

The official language of the EAP and EBP/UEMS-SP is English.

Article 18: Dissolution

Dissolution of the EAP requires a relevant decision of the EAP GA which must be supported by eighty percent of the votes; the necessary quorum is two thirds of the delegate members in the GA.

In case of dissolution of the EAP the EAP GA must regulate how the assets shall be disposed of after having paid all liabilities. The disposition of the assets shall be made to another non-profit organisation or organisations whose objectives are in accordance with the goals of the EAP.

Commentato [SdT16]: A lawyer will be contacted to verify that it is in accordance with Belgian law

Article 19: Applicable Law

The applicable laws are those of Belgium

Date

EAP President

EBP President

***The Articles of the Statute have been adopted
by the General Assembly of the European Academy
of Paediatrics and by the European Board of Paediatrics
/ UEMS - Section of Paediatrics
by unanimous vote***

Article VI. Specialist Sections and their European Boards (Article X of the Statutes)

VI.1. General Provisions

Each Specialist Section (hereafter "Section") is responsible to the Council, and exclusively to the Council, and must regularly report on all its activities. It does not enjoy, therefore, autonomy and is not a separate legal entity.

The Sections of UEMS are charged by the Council to bear in mind the implications of the Treaty of Rome with regard to the definition, qualification and exercise of their particular discipline.

The Council shall create Sections according to the following procedure:

- 1) The formation of a Section must be proposed by a NMA, which is a Full Member of UEMS, and accepted by two thirds of the voting Members of the Council.
- 2) The Council may further propose, in certain cases, that the newly formed Section should be linked to an already existing Section, provided that the latter accepts the proposal. Such a linkage implies collaboration across areas shared by the two Sections such as, for example, a common-trunk training period.
- 3) The Council may seek the views of Sections affected by the formation of the new Section, and report the result to the next meeting, to which two fully mandated members of these Sections should be invited and heard, before the final vote. It may also empower the Secretary General to conduct an enquiry to ensure that the Specialty in question fulfils the criteria laid down by UEMS for recognition of a Specialty.

VI.2. Recognition of Specialities

A. In order for a discipline to be recognised as a specialty by UEMS, with a view to forming a Section, it must be recognized as an independent specialty by more than one third of the EU Member States, must be registered in the Official Journal of the EU and fulfil the following conditions, as laid down by the Council on 3 November 1979:

- The specialty must be effectively performed as such, essentially in exclusive practice, by competent specialists in the country of a full UEMS Member;
- The number of these specialists must be sufficient to establish, from among their members, panels of examiners or recognition Committees in that discipline in the country of a full UEMS Member;
- The specialty must be practised in institutions with sufficient training facilities available for them to be designated as training centres. These institutions must be controlled by specialists of such seniority and experience as to be acknowledged as directors of training (D 7927) in the country of a full UEMS Member.

B. Specialties which are not listed in the Official Journal of the EU may be received into a "Host- Section". This Section may include several specialties and will be managed directly by the Secretary General of UEMS. The procedure for admission to the Host-Section is the same as for a full Section.

When a discipline is involved with several specialties, it must choose which parent Section it wishes to join.

VI.3. Members

A. Conditions and procedure of admission

The quality of a medical specialist, independently practising is required in order to represent a full or associate Member within the Sections.

Each Section includes as members two specialist doctors:

- as representatives of each of the NMAs;
- in active practice in the relevant specialty or involved in negotiating on behalf of medical specialists;
- competent in English ;
- nominated by their national Organisation (Scientific Society or professional Organisation),
- their nominations having been agreed by the NMA. The NMA gives its formal approval and advises the Secretary General of the UEMS by official letter.

Each NMA sends in writing to the Secretary General the name of the doctor mandated to participate in the works of committees and strategic advisory groups set up by the Council according to the way agreed in plenary assembly. Experts can only attend these meetings as a duly mandated accompanying person of the medical specialist.

B. Loss of membership of a Section

Any delegate may be deprived of membership of a Section:

- on retiring from the relevant specialty and giving up active participation in negotiating on behalf of specialists;
- no longer enjoying the support of:
 - his/her national Organisation;
 - or the NMA.

If a country is no longer represented in the Council, delegates may be allowed to sit in the Sections provided that they pay their full Section subscription. Other country's delegates may sit as observers.

If the situation demands, the Secretary General of UEMS may inform the member in question, his/her sponsors and the Council of UEMS of his/her removal. The Secretary General should ensure that a replacement is rapidly appointed by the relevant sponsors.

C. Register

The Secretariat of UEMS and the Bureau of each Section must keep a register of all of its Sections and Divisions, listing for each of them the names of its members, the dates they were first appointed and the identity of the national association which they represent, as well as of the national Organisation of which it is a member.

D. Mandate

The two delegates from each country are nominated by the national Association member of the UEMS. The Secretary General of UEMS must be informed of these appointments annually and informs the Executive and the Council as well as other members of the Section.

VI.4. Voting right

Only full member countries, where the specialty of the Section is officially recognised, are enabled to cast a vote in a Section, the others and associated member countries can act in an advisory capacity. The exercise of the right to vote is subject to payment of the subscription (see also VI.7).

VI.5. Functioning

A. Meeting and convocation

Each Section shall normally meet once per year, at the instigation of its Bureau, its President or its Secretary, or, if they should fail to do this, of the Secretary General of UEMS, contingent on a request by, at least, a third of the members of the Section concerned. If the meeting takes place in Brussels it is expected to be held at the Domus Medica Europaea.

The meeting shall be organised in such a way as to entail a minimum of expenses. They are programmed each year and announced in writing to the Secretary General of UEMS at least three months before the date arranged for the meeting.

Whenever it seems appropriate, a member of the Executive, or its delegate, should attend the meeting of a Section.

The agenda shall consist of subjects proposed by the Section's Bureau and the members of the Section, but may be added to by the UEMS Council or its Executive. The agenda adopted by the Bureau of the Section shall be communicated to the Secretary General and each member of the Section at least two months before the meeting.

The minutes of the meetings of the Sections, as well as all resolutions, recommendations, opinions, studies and other documents must be sent to the members of the Section concerned, to the UEMS Executive via the Secretary General within four months after the meeting. The Council, or the Executive given a mandate for this purpose, shall have the exclusive right to authorise and submit to the authorities of the EU the conclusions of studies carried out by the Sections or the motions adopted by them. If necessary, the Council shall send back to the Section which issued them, the documents which the Council has considered to need further elaboration either in substance or form.

B. Relations with the Council

The Council may request the attendance of a Section to its meetings, any time it judges it to be useful. Each Section shall, on these occasions, be represented by one or two duly mandated delegates; the latter may be accompanied by one or two experts, insofar as these experts have been previously introduced to the Executive of the UEMS and authorised by the latter.

Similarly, a Section may request to present their view on a particular topic directly to a full Council meeting.

A Section may ask the Executive of UEMS to be consulted on a particular concern or ask for a simultaneous consultation with one or several other Sections.

Moreover, any full member of UEMS may propose to the President and the Secretary General that the delegates of a Section be invited to a meeting of the Council when a question placed on the agenda concerns the speciality of that Section.

C. Relations with third parties

Each Section exists solely as a group of specialist doctors in their specialty. Acting in the name of the UEMS is only possible if the Section is specifically mandated by UEMS Executive.

Each Section develops its activities strictly within the terms of reference specified for it by the Council, initiatives which it is called upon to take, must directly or indirectly relate to the specialty which it represents. Direct relations with third parties external to UEMS, in particular the EU institutions, may be taken with agreement of the Executive or Council, who will act as the intermediaries and facilitators to the third parties. Actual representation to any such parties would be arranged by the Executive, including being accompanied by the Section representatives.

D. Relations between the Sections / Groupings

The Council and the Executive of UEMS must take all steps to foster the activity of Sections and to resolve any conflicts which may emerge between them.

For that purpose, the UEMS Council will establish Groupings of the Presidents and Secretaries of the UEMS Sections. Each Section can only be a member of one Grouping.

VI.6. Bureau of the Section

A. Composition

Each Section elects its own Bureau from amongst its number, which is made up of a President, a Secretary and a Treasurer: these last two offices may be held by the same person.

B. Mandate

Each mandate lasts for four years and may be renewed only once in the same position. The President and the Secretary are elected alternately with an interval of two years. The election process follows analogously the election process of the president of the UEMS (see V.1)

After each election, the Secretary General of UEMS shall be informed without delay of the composition of the Section and its Bureau.

Exceptionally, if the Section should fail to do this, the Secretary General of UEMS may convene a plenary meeting and take all necessary steps to accomplish or confirm the appointments of delegates by the representative national organisations mentioned above.

c. Competencies

The Bureau of the Section is charged with the organisation of the activity of the Section, in particularly in convening its meetings. The Secretary, in consultation with the President, is primarily responsible for these duties.

VI.7. Financing

Each Section shall assume the responsibility for financing its activities according to the legal framework of Belgian law. Financial management is conferred upon the elected Treasurer whose task is, in cooperation with the UEMS office to:

- collect the annual subscriptions within the time limits required to balance the budget. The UEMS distribution key is always available as a guide to all Sections,
- draw up a provisional budget for the following year,
- ensure that commitments are only made for necessary expenditure which he/she

enters into the annual balance sheet,
- ensure that the financial management is in accordance with the financial rules applicable to the UEMS and with the UEMS internal regulations.

A. Subscription fee

Financing the functioning expenses of each Section is ensured by means of a subscription falling due to the delegate's national Association. The NMA nominating delegate to the UEMS Section will ensure that payment of the subscription is assigned according to agreements in their country. This subscription may be calculated according to the UEMS Council key or according to other criteria adopted by the Section meeting in plenary assembly.

Any irregularity in the payment of subscription shall be notified by the Treasurer to the Secretary General and the Executive of UEMS, which, apart from the suspension of the right to vote, may adopt other penalties and ask the Secretary General of UEMS to warn the National Professional Specialist Association to which the member in default belongs.

VI.8. European Boards

Each Section may create its own European Board as a strategic advisory group with the aim to guarantee the highest standards of care in the field of the specialty in the countries of the European Union, by ensuring that the training is raised to the highest possible level.

VI.9. Divisions

A Section may, subject to the agreement of the Council of UEMS, conditional on the majority of the full Members, create one or more divisions, under the responsibility of the main Section, devoted to the study, promotion and defence of a branch of the specialty or competence, which forms an integral part of its practice, and involves a recognised higher training program. The type of activity carried out by this branch must be effectively performed, in either exclusive practice or as a competence of the main specialty, by trained specialists. However, a field of practice which crosses the boundaries of more than one specialty cannot compose a division.

If there exists an European professional association or, in default, an European learned society of the related competence, the main Section may invite that association or society to mandate two members. The delegates thus appointed must have the approval of the National Organisation representing their country of origin within UEMS. They would be entitled, as of right, to attend meetings of the parent Section, in an advisory capacity.